

FY23 PROJECT GRANT FOR ORGANIZATIONS

Supporting Arts and Cultural Projects with Community Impact



APPLICATION QUESTIONS AND SUPPORT MATERIAL

The questions below are for informational purposes only. All applications must be submitted online using the Nevada Arts Council application portal, [Submittable](#).

ELIGIBILITY

- Applicant Type
 - Non-profit Organization
 - Public Institution (including federally recognized tribes, state or local government, schools, public libraries, and institutions of higher education)
- Applicant Name
- Applicant Address
- Primary Contact Information
- Authorizing Official Contact Information (The Authorizing Official is the person who is permitted to enter into legal contracts on behalf of the organization)
- Federal Employer Identification Number (FEIN)
- Unique Entity Identifier (UEI) Number

NEW FOR FY23: All organizations applying for funding from the Nevada Arts Council will be required to have a Unique Entity ID (UEI) from SAM.gov in alignment with requirements from the National Endowment for the Arts. This UEI will officially take the place of a DUNS number as of April 4, 2022, which will no longer be required. For more information:

<https://www.nvartscouncil.org/grants/resources-for-grant-applicants/>

- IRS 501c3 Letter of tax-exemption (for non-profit organizations only)
- Grant Request Amount (up to \$7,000)

SECTION A (Questions #1-#12): PROJECT PLANNING AND MANAGEMENT (30 points)

REVIEW CRITERIA:

- ***Project is well planned with a realistic timeline***
- ***Demonstrates clear and achievable goals, objectives, and outcomes***
- ***Describes effective methods to evaluate project success, impact, and outcomes***
- ***Involves qualified personnel to plan and manage project***
- ***Budget reflects realistic costs and appropriate financial resources to support the project***

1. Provide a brief history of your organization and its mission. (up to 250 words)
2. OPTIONAL: Link to your organization's website or social media page
3. Project title & one sentence description. (up to 100 words)
4. Provide a detailed description of the proposed project. (up to 350 words)
5. What are the proposed dates for your project? Include the entire proposed schedule with beginning/end dates and a specific timeline for all project related activities. (up to 350 words)

FY23 PROJECT GRANT FOR ORGANIZATIONS

Supporting Arts and Cultural Projects with Community Impact



6. What are your anticipated goals, objectives, and outcomes for the project? (up to 250 words)
7. Describe the methods you will use to evaluate project success, impact, and outcomes. (up to 250 words)
8. Who is planning and managing this project? List names, title (if applicable), and project responsibilities for all key project personnel. (up to 500 words)
9. UPLOAD: Resumes OR Biographies for all key project personnel listed above. (acceptable file types: .doc, .pdf, .jpg)
10. What specific elements of the proposed project will NAC funding support?

ALLOWABLE EXPENSES	PROJECTED USE OF GRANT FUNDS
Project Administrative Personnel/Consultants	
Artist Fees	
Facility Costs (including space rental, etc.)	
Materials/Supplies	
Production Expenses	
Marketing & Promotion	
Travel	
<i>ADD ADDITIONAL EXPENSES BELOW:</i>	
TOTAL (must equal grant request amount)	\$0.00

11. PROJECT BUDGET (Must include all expenses/income and show 1:1 cash OR in-kind match)

EXPENSES - DESCRIPTION	EXPENSES - PROJECTED AMOUNT
1. Project Administrative Personnel/Consultants	
2. Artist Fees	
3. Facility Costs (including space rental, etc.)	
4. Materials/Supplies	
5. Production Costs	
6. Marketing & Promotion	
7. Travel	
<i>ENTER ADDITIONAL EXPENSES BELOW:</i>	*
TOTAL PROJECTED EXPENSES (must match projected income below)	\$0.00

FY23 PROJECT GRANT FOR ORGANIZATIONS

Supporting Arts and Cultural Projects with Community Impact



INCOME - DESCRIPTION	INCOME - PROJECTED AMOUNT
8. PROJECT GRANT REQUEST AMOUNT (up to \$7,000)	
9. EARNED INCOME (admissions/ticket sales, product sales, etc.)	
10. PRIVATE SUPPORT (contributions/donations from individuals and/or businesses, foundation support, etc.)	
11. GOVERNMENT SUPPORT (local, county, state, and/or federal)	
<i>ENTER ANY ADDITIONAL INCOME BELOW:</i>	
TOTAL PROJECTED INCOME (must match projected expenses above)	\$0.00
IN-KIND (DONATIONS/GOOD/SERVICES)	IN-KIND - PROJECTED VALUE
12. Volunteer Hours/Donated Services	
13. Donated Materials and Supplies	
14. Donated Facility/Space	
<i>ENTER ADDITIONAL IN-KIND BELOW:</i>	*
TOTAL PROJECTED IN-KIND	\$0.00
*****	*****
MATCH CONFIRMATION: TOTAL PROJECTED INCOME PLUS IN-KIND (must equal AT LEAST twice the grant request amount on line #8 to be eligible for this grant)	\$0.00

12. OPTIONAL: Provide any additional information about the project budget. (up to 200 words)

SECTION B (Questions #13-#18): COMMUNITY IMPACT/ARTISTIC MERIT (40 points)

REVIEW CRITERIA:

- **Clearly defines and demonstrates an understanding of the community that the project will serve**
- **Demonstrates effective methods to reach the defined community**
- **Demonstrates broad or significant impact for the defined community**
- **Project aligns with and supports the organization’s mission and goals**
- **Demonstrates an authentic and collaborative commitment to inclusion, diversity, equity, and accessibility**

FY23 PROJECT GRANT FOR ORGANIZATIONS

Supporting Arts and Cultural Projects with Community Impact



13. Describe the community/population(s) that the proposed project will serve. Include specific demographic information about relevant socioeconomic factors such as age, ethnicity, race, gender, ability, education, geographic location, income level, etc. (up to 250 words)
14. How will you reach and communicate information to the defined community/population(s) via outreach, publicity, marketing, partnerships, collaborations, etc.? (up to 250 words)
15. Why is this arts project particularly important, timely or compelling? What impact do you anticipate this project will have on the defined community? (up to 250 words)
16. How does this project align with and support your organization's mission and goals? (up to 200 words)
17. How does your project address diversity, equity, and inclusion? Click [HERE](#) for more information. (up to 250 words)
18. Explain how you will make this project accessible to individuals with disabilities in compliance with federal law and regulations. (up to 250 words)

All programming and/or services supported through NAC funds must be accessible to individuals with disabilities in compliance with federal law and regulations through access accommodations for both facilities and programs, such as audio description, sign-language interpretation, closed or open captioning, large-print brochures/labeling, etc. Click [HERE](#) for more information.

SECTION C (Questions #19-#22): ARTISTIC EXCELLENCE (30 points)

REVIEW CRITERIA:

- **Utilizes an effective process to select artists, arts professionals, groups, and/or other elements of artistic production or presentation**
- **Involves qualified artists, arts professionals, and/or groups**

19. How do you select the artists, arts professionals, groups, and/or other elements of artistic production or presentation associated with the project? Include information on who is involved in the selection process and how this demonstrates your commitment to artistic excellence. (up to 300 words)
20. Who are the artists involved with this project? If artists are not confirmed yet, you may list the proposed artists (please note if an artist is confirmed or proposed). (up to 300 words)
21. UPLOAD: Resumes OR biographies for all artists listed
22. ARTISTIC WORK SAMPLES: Up to 10 TOTAL (including all uploaded items in 23a AND all links in 23b) samples of artistic work providing evidence of the quality of the artists and organizations associated with this project. You may submit a link(s) to video/audio samples or upload video/audio samples directly.
 - Samples may be images, audio, and/or video
 - All audio and video samples COMBINED (including uploads and links) **may not exceed 10 minutes total**
 - Writing samples may not exceed 10 pages each

FY23 PROJECT GRANT FOR ORGANIZATIONS

Supporting Arts and Cultural Projects with Community Impact



- Each distinct item of support material/work sample should be a separate file

22a. ARTISTIC WORK SAMPLES - UPLOADS (acceptable file types: .doc, .jpg, .pdf, .mp3, .wav, .mov, .mp4)

22b. ARTISTIC WORK SAMPLES – LINKS (You may submit links/URLs to single video and/or audio samples ONLY, we do not accept links to full websites or other content in this section. Each link/URL counts as one of your 10 allotted samples. Do not submit links to sites that require downloading such as Dropbox.)

23. UPLOAD: OPTIONAL Additional Support Material (acceptable file types: .doc, .jpg, .pdf, .mp3, .wav, .mov, .mp4)

Up to 5 additional items of your choice that support your project such as:

- marketing and publicity samples (i.e. advertisements, posters, programs, fliers)
- evaluation forms for participants
- public evaluation of programming and/or results of such evaluations
- contracts that specify cost, project dates, and services to be provided (facility, marketing, tech crew, etc.)
- letters of agreement/contracts with participating artists companies, or organizations

HOW TO APPLY

1. Review the FY23 PROJECT GRANT FOR ORGANIZATIONS GUIDELINES and current GRANT POLICIES here: <https://www.nvartscouncil.org/grants/grant-offerings/>
2. Complete the application online at: <https://nevadaartscouncil.submittable.com/submit>

For additional resources for grant applicants including a guide to submitting applications online: <https://www.nvartscouncil.org/grants/resources-for-grant-applicants/>