NAC AMERICAN RESCUE PLAN GRANT: Organizations

Helping Nevada's Arts Organizations Rebuild

HOW THE PROGRAM WORKS

The American Rescue Plan (ARP) was enacted on March 11, 2021 and included funding to support organizations and jobs in the arts sector that have been impacted by the pandemic. This historic legislation represents a significant commitment to the arts and a recognition of the value of the arts and culture sector to the nation's economy and recovery. The Nevada Arts Council will award ARP funds to nonprofit arts organizations throughout Nevada to help these entities recover from the impact of the COVID-19 pandemic and build back better.

Grants will be one-time relief payments that must be used for eligible expenses incurred between July 1, 2021 – June 30, 2022. Grantees will receive 100% of the awarded funds as an advance payment upon receipt of the signed grant paperwork. **Documentation of the use of grant funds must be provided in the Final Report and must match the proposed expenses.** To stay in compliance and be eligible for future Nevada Arts Council grants, grantees must submit the Final Report online no APPLICATIONS OPEN: July 1, 2021 APPLICATIONS CLOSE: July 23, 2021

GRANT AMOUNT \$2,000 - \$17,000 (no match required)

ELIGIBILITY SNAPSHOT NV incorporated 501(c)(3) arts non-profit organizations

PERIOD OF SUPPORT: July 1, 2021 – June 30, 2022

STAFF CONTACT Sierra Scott Grants & Projects Analyst II grants@nevadaculture.org

APPLICANT ELIGIBILITY

later than June 30, 2022.

- Must be based in Nevada (as shown by the address on the organization's IRS 990 form) with the majority of arts programming, services or activities taking place in Nevada
- Must have federal tax-exempt status under Section 501(c)(3) of the Internal Revenue Code with an effective date of exemption on or before January 1, 2020 (may not use a fiscal agent)
- Must have active incorporation status with the Nevada Secretary of State showing evidence of good standing at the time of application
- Must show an annual total revenue of at least \$5,000 (based on your submitted IRS 990 form and/or financial records)
- Must have a mission that describes the arts as the **primary** purpose of the organization. The Nevada Arts Council may request further information to verify eligibility.
 - Not eligible for this grant: non-arts museums, children's museums, science centers, public media organizations, preservation organizations, K-12 schools, colleges or universities, libraries, religious organizations, individuals, auxiliary support organizations (i.e., friends of xyz), units of government (including municipal, federal, and state agencies/divisions)
- Must demonstrate previous and/or current art-centric programming and/or services
- Must have a DUNS number (can be obtained for free at <u>www.dnb.com</u>)

Receiving an American Rescue Plan Grant will not affect your eligibility to apply for any other Nevada Arts Council Grants.



GRANT AMOUNT: The grant request is based on the total annual revenue reported on the organization's submitted IRS 990 or 990-N (for organizations with gross receipts of \$10,000-\$50,000). Organizations with 990-N forms may be required to submit additional proof of revenue.

We understand that many organizations had a significant loss in revenue in 2020 due to COVID-19. Therefore, organizations may submit their IRS 990 or 990-N from 2018, 2019, or 2020.

Awarded grant amounts may vary from request amount based on the number of applicants and available funding.		
	IF YOUR ANNUAL TOTAL REVENUE IS:	YOUR REQUEST IS:
LEVEL A	\$5,000 - \$29,999	\$2,000
LEVEL B	\$30,000 - \$99,999	\$4,000
LEVEL C	\$100,000 - \$249,999	\$7,000
LEVEL D	\$250,000 - \$499,999	\$10,000
LEVEL E	\$500,000 - \$999,999	\$14,000
LEVEL F	\$1 million or more	\$17,000

FUNDING RESTRICTIONS

ARP funds are intended to support day-to-day business expenses/operating costs. Eligible expenses are limited to any or all of the following:

- Salary support, full or partial, for one or more staff positions
- Fees/stipends for artists and/or contractual personnel to support the services they provide for specific activities
- Facilities costs such as rent and utilities (e.g., electric, phone, gas bills) Not to include costs related to home offices or upgrades to HVAC/ventilation systems or other renovation/ construction costs
- Costs associated with health and safety supplies for staff and/or visitors/audiences (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.)
- Marketing and promotion costs

Grantees must carefully track the use of American Rescue Plan funds to ensure that there is no crossover with any other state or federal funds.

EVALUATION

To expedite the distribution of American Rescue Plan funds, Nevada Arts Council staff will review applications for eligibility, completeness, and adherence to the program requirements. A record of the review process is maintained for all applications. To ensure that ARP funds are allocated as broadly and widely as possible throughout the state of Nevada, all applicants that meet the following requirements will be funded; however, awarded grants may vary from requested amount based on the number of eligible applicants and available funding.

- 1. Organization must meet all basic eligibility requirements (see page 1)
- 2. Organization must demonstrate a commitment to artistic excellence and artistic merit (through the submitted narrative and support materials)



Helping Nevada's Arts Organizations Rebuild

REQUIRED SUPPORT MATERIALS

All materials must be submitted online with the completed application and narrative questions.

- 1. IRS 501(c)(3) Exemption Determination Letter
- 2. 990 or 990-N form (organizations may submit their form from 2018, 2019 or 2020)
- 3. Budget Form: total income, expenses, and in-kind for the organization's last complete fiscal year and a projection for your current fiscal year
- 4. Link to organization's website and/or social media page
- 5. Key personnel document with the following listed: Name, job title, position status (e.g. fulltime, part-time, board member, or volunteer)
- 6. Support Material: Up to 5 recent samples that best document your organization's arts programs or services. Samples can be images, audio, video and/or printed material. Video/audio samples combined may not exceed ten (10) minutes total.

The Nevada Arts Council reserves the right to request additional documentation as needed as part of the grant eligibility review.

HOW TO APPLY

Please review the <u>FY22 GRANT POLICIES</u> before applying. Then complete application questions and submit all required support material online at: <u>https://nevadaartscouncil.submittable.com/submit</u>

NAC AMERICAN RESCUE PLAN GRANT: Individual Artists

Providing Project-Based Support for Artists

HOW THE PROGRAM WORKS

The American Rescue Plan (ARP) was enacted on March 11, 2021. This historic legislation represents a significant commitment to the arts and a recognition of the value of the arts and culture sector to the nation's economy and recovery. In order to respond to the great need of artists in the wake of COVID-19, the Nevada Arts Council will award ARP funds to individual artists throughout Nevada to support the production and presentation of artistic projects across all disciplines and help artists rebuild after the impacts of COVID-19. Examples of eligible projects include art exhibitions, performances, readings, concerts, the creation of art, and portfolio creation. Virtual/online projects are also eligible.

To offer flexibility to artists and expedite funding, the American Rescue Plan Grant for Individual Artists will be awarded on a first come, first-served basis for each grant cycle. Grant funds are limited, so early submission is encouraged.

Grantees must submit the Final Report online within 45 days of project completion or June 30, 2022, whichever is first.

APPLICANT ELIGIBILITY

- Must be at least 21 years old
- Must be a U.S. citizen or have legal permanent resident status
- Must be a current Nevada resident and have been in residence for at least one year prior to the date of the grant application
- Must not be enrolled as a degree-seeking student
- Artists working in collaborations must file a single application with one individual named as the primary applicant
- Must be a practicing, professional artist with a sustained commitment to their art form:
 - The term "artist" applies broadly across disciplines, including performing, visual, literary, media, and multi-disciplinary artists who devote a significant portion of their time to the creation of artwork
 - The professional artist is likely paid for performances, sells their artwork, or shares their body of work with the public on a regular basis

At this time, applicants may only receive one American Rescue Plan Grant for Individual Artists per fiscal year. Receiving an American Rescue Plan Grant will not affect your eligibility to apply for any other Nevada Arts Council Grants.

GRANT PERIOD

CYCLE A: Aug. 1–Dec. 31, 2021 (applications open 7/1/21) **CYCLE B:** Jan. 1–June 30, 2022 (applications open 12/1/21)

APPLICATION DEADLINE

At least 30 days before the proposed project (while funds remain available)

GRANT AMOUNT

\$1,000 artist fee/stipend (no match required)

ELIGIBILITY SNAPSHOT

Individual, NV Resident, 21 years or older, non-student

STAFF CONTACT Sierra Scott Grants & Projects Analyst II

grants@nevadaculture.org



Providing Project-Based Support for Artists



PROJECT REQUIREMENTS

- Primary portion of the project must occur within the 6-month grant cycle
- Project must clearly demonstrate artistic excellence and artistic merit which includes the following:
 - o Clear objectives and achievable outcomes for the project
 - Clear budget for any projected expenses (not including grantee's artist fees)
 - o Specified methods to evaluate outcomes of the project
 - Demonstrated impact on at least one of the following:
 - the artist's personal craft and/or body of work
 - the artist's discipline, field of study, community of practice, or cultural community as defined by the artist
 - a broader community, such as the general public, state or regional community organizations
 - Alignment with at least one of the following National Endowment for the Arts' Primary Strategic Outcomes:
 - Creation: The Portfolio of American Art is Expanded
 - Engagement: Americans Throughout the Nation Experience Art
 - Livability: American Communities are Strengthened Through the Arts
 - Understanding: Public knowledge and understanding about the contributions of the arts are enhanced

GRANT AMOUNT: \$1,000 artist fee/stipend (no match required)

- ARP grant funds must be used solely as an artist fee/stipend for the grantee to carry out the specific project/activity.
- Each grantee will receive \$1,000 towards their project paid through an initial \$500 artist fee/stipend, then a second \$500 artist fee/stipend upon satisfactory proof of project completion provided in the Final Report.
- ARP grant funds may not be used for:
 - Curating another artist's exhibition
 - Attending classes/workshops
 - Presenting or teaching a class/workshop (requests for funds to support a teaching artist residency must be submitted through the Arts Learning Express Grant which is only open to individuals on the <u>Artists in Schools + Communities Roster</u>)

REVIEW PROCESS

To expedite the distribution of American Rescue Plan funds, Nevada Arts Council staff will review applications for eligibility, completeness, and adherence to the project requirements. Applications that meet all eligibility and project requirements are awarded in the order in which they are received while funds remain available. A record of the review process is maintained for all applications.



Providing Project-Based Support for Artists

REQUIRED SUPPORT MATERIALS

All materials must be submitted online with the completed application and narrative questions.

- 1. Proof of age (copy of driver's license, state ID, or other official document such as passport or birth certificate)
- 2. Proof of residency (Nevada driver's license or ID renewed at least one year prior to application date or other official document such as utility bill, paystub, or lease dated at least one year prior with applicant's name and address listed)
- 3. Résumés or Biographies for the applicant and all key/collaborating artists (click <u>HERE</u> for details and samples of Artist Résumés and Biographies)
- 4. Proposed Project Expenses
- 5. Artistic Work Samples (produced within the last five years)
 - Up to 5 samples of artistic work which demonstrate the artistic excellence of the applicant and any collaborating artists or organizations associated with this project
 - Samples should clearly support the project narrative and may include video of live performances, audio clips of music, images of artistic work, writing samples, etc.
- 6. Additional Support Material (optional)
 - Up to 5 additional items of your choice that support your project such as: marketing and publicity samples (i.e. advertisements, posters, programs, fliers, news articles), contracts that specify cost, project dates, and services to be provided (facility, marketing, tech crew, etc.), letters of agreement/contracts with participating artists, companies, or organizations, evaluation forms for participants, public evaluation of programming, and/or results of such evaluations

The Nevada Arts Council reserves the right to request additional documentation as needed as part of the grant eligibility review.

SUPPORT MATERIAL GUIDELINES

- Samples may be images, audio, and/or video
- All audio and video samples combined may not exceed 10 minutes total
- You may submit a link to a video/audio sample or upload a video/audio sample directly. Do not submit links to sites that require downloading (e.g. Dropbox).
- Writing samples may not exceed 10 pages each
- Each distinct item of support material/work sample should be a separate file

HOW TO APPLY

Please review the <u>FY22 GRANT POLICIES</u> before applying. Then complete application questions and submit all required support material online at: <u>https://nevadaartscouncil.submittable.com/submit</u>

FY22 ARTS LEARNING PROJECT GRANT

Supporting Arts Learning Activities for Grades Pre-K - 12 and Lifelong Learning

HOW THE PROGRAM WORKS

The Fiscal Year 2022 (FY22) Arts Learning Project Grant (ALP) is a grant designed to support arts learning activities, teaching artists residencies, and teacher/teaching artists training. These arts learning activities provide unique opportunities for students and people of all ages to work with practicing artists. Funds must be used for conducting lessons/workshops (in-person or online/virtual) and/or educational performances at schools or community facilities.

To offer flexibility and expedite funding, this fiscal year ALP grants will be awarded on a first come, first-served basis. Grant funds are limited, so early submission is encouraged.

Grantees will receive 100% of the awarded funds as an advance payment upon receipt of the signed grant paperwork. **Documentation of the use of grant funds must be provided in the Final Report and must match the proposed expenses.** To stay in compliance and be eligible for future Nevada Arts Council grants, grantees must submit the Final Report online within 45 days of project completion or by June 30, 2022, whichever is first. APPLICATIONS OPEN July 1, 2021

APPLICATION DEADLINE

At least 30 days before the proposed activity (while funds remain available)

GRANT AMOUNT: \$3,500 (1:1 cash or in-kind match)

ELIGIBILITY SNAPSHOT Incorporated non-profit organizations, public institutions

PERIOD OF SUPPORT: July 1, 2021 – June 30, 2022

STAFF CONTACT Maryjane Dorofachuk Arts Learning Specialist mdorofachuk@nevadaculture.org 702-486-3738

GRANT AMOUNT: \$3,500 (1:1 in-kind and/or cash match required)

Grant funds may only be used for the following:

- Teaching artist fees
- Production artist fees (including directors, videographers, costume designers, lighting designers, etc.)
- Materials/supplies
- Facility rental fees
- Equipment relevant to project up to \$1,000 (including video cameras, microphones, software, video communication subscriptions, etc.)

In addition to the General Funding Restrictions on page 2 of the <u>FY22 GRANT POLICIES</u>, ALP funds may not be used for general operating support, purchase of permanent equipment, staff/teacher salaries (in a school setting, this grant is meant to enrich and support ongoing arts education, not to supplant or substitute services more appropriately provided by educators trained in the arts or otherwise), private lessons, or classes for college credit.



APPLICANT ELIGIBILITY

NONPROFIT ORGANIZATIONS

- Open to all eligible nonprofit organizations that conduct arts education programming regardless of whether arts education is their primary mission
- Must be based in Nevada*
- Must have federal tax-exempt status under Section 501(c)(3) of the Internal Revenue Code
- Must have active incorporation status with the Nevada Secretary of State
- Must have a DUNS number (can be obtained for free at <u>www.dnb.com</u>)
- Non-profit organizations on the AIS+C Roster may apply for either the Arts Learning Express Grant OR the Arts Learning Project Grant, not both.

*Organizations located in states that border Nevada may apply if the majority of the project (at least 75%) serves Nevada communities, and all awarded funds are used to support Nevada communities

PUBLIC INSTITUTIONS - including federally recognized tribes, state or local government, schools, public libraries, and institutions of higher education:

- Must be based in Nevada
- Agencies that exist within the same governmental entity are eligible to apply independently when they have different/distinct mission statements and their own separate advisory boards. Multiple departments/facilities within one agency may not apply independently
- Colleges/universities are limited to no more than one grant to the same academic department
- Individual schools and libraries within the same district/system may apply independently as long as they have their own budget and facility
- Must have a DUNS number (can be obtained for free at <u>www.dnb.com</u>)

PROJECT REQUIREMENTS

- Must occur within the fiscal year
- Project must clearly demonstrate artistic excellence and artistic merit which includes the following requirements:
 - Must be interactive
 - Must have clear objectives and achievable outcomes
 - Lesson(s) must address at least one of the following areas of focus: Arts Education, Arts Integration, Arts for Social Development
 - o Skill level must be appropriate for target audience
 - Must provide a clear schedule including educational contact hours
 - Must demonstrate connection to Nevada Department of Education's Content standards for the Fine Arts (Pre-K - 12 only)
 - o Must address Inclusion, Diversity, Equity, and Accessibility
 - Must include qualified practicing, teaching artists
 - Must provide a clear budget with financial resources to support the project



REVIEW PROCESS

In Fiscal Year 2022, Nevada Arts Council staff will review applications for eligibility, completeness, and adherence to the project requirements. Applications that meet all eligibility and project requirements are awarded in the order in which they are received while funds remain available. A record of the review process is maintained for all applications. Grants are contingent on available funding as approved by the Nevada Arts Council Board.

APPLICATION SUPPORT MATERIAL

All materials must be submitted online with the application and required narrative questions.

- 1. IRS 501(c)(3) Exemption Determination Letter (nonprofit organizations only)
- 2. Letter/email of confirmation from participating school or community organization (if applicable)
- 3. Résumés or Biographies for all teaching artists involved with the project*
 - If the teaching artists have yet to be confirmed, you may include proposed artists
- 4. Confirmation Letter/Email (required for confirmed teaching artists only)
- An email or letter that confirms the teaching artist's participation in the project
- 5. Artistic Work Samples*
 - Up to 10 samples of artistic work that provide evidence of the quality of the artist(s)/group(s) associated with this project
 - Include at least one sample for each proposed teaching artist
- 6. Additional Support Material (optional)
 - Up to 3 additional items of your choice that support your project such as: marketing and publicity samples that represent your organization (i.e. advertisements, posters, programs, fliers), student guides, workshop packets/handouts, student work samples from previous projects, letters/contracts that specify cost, project dates, and services to be provided, evaluation results

*Applicants using an artist/group on the <u>Artists in Schools + Communities Roster</u> do not have to submit a Resume/Bio or Work Samples for that artist/group. The AIS+C Roster is an online resource for schools, organizations, and communities seeking to engage professional artists.

SUPPORT MATERIAL GUIDELINES

- Samples may be images, audio, and/or video
- All audio and video samples combined may not exceed 10 minutes total
- You may submit a link to a video/audio sample or upload a video/audio sample directly.
- Writing samples may not exceed 10 pages each
- Each distinct item of support material/work sample should be a separate file

HOW TO APPLY

Please review the <u>FY22 GRANT POLICIES</u> before applying. Then complete application questions and submit all required support material online at: <u>https://nevadaartscouncil.submittable.com/submit</u>

FY22 ARTS LEARNING EXPRESS GRANT: Roster Artists

Supporting Arts Learning Projects for Grades Pre-K - 12 and Lifelong Learning



HOW THE PROGRAM WORKS

The Fiscal Year 2022 (FY22) Arts Learning Express Grant (ALX) for Roster Artists supports the creation and/or implementation of educational experiences in the arts by teaching artists on the Artists in Schools + Communities Roster (AIS+C). For FY22, this grant has been expanded to support short-term teaching artist residencies and the creation of virtual lessons. To offer flexibility to artists and expedite funding, ALX grants will be awarded on a first come, first-served basis for each cycle. Grant funds are limited, so early submission is encouraged.

ALX funds are divided into two six-month grant cycles: **CYCLE A:** Activities August 1–December 31, 2021 **CYCLE B:** Activities January 1–June 30, 2022

Grantees will receive 100% of the awarded funds as an advance payment of artist fees upon receipt of the signed grant paperwork. All grantees must submit the Final Report online within 45 days of project completion or by June 30, 2022, whichever is first.

GRANT PERIOD

CYCLE A: Aug. 1–Dec. 31, 2021 (applications open 7/1/21) **CYCLE B:** Jan. 1–June 30, 2022 (applications open 12/1/21)

APPLICATION DEADLINE

At least 30 days before the proposed activity (while funds remain available)

GRANT AMOUNT Up to \$1,500 (no match required)

ELIGIBILITY SNAPSHOT

NV resident AIS+C Roster Artists/Groups

STAFF CONTACT

Maryjane Dorofachuk Arts Learning Specialist mdorofachuk@nevadaculture.org 702-486-3738

PROJECT REQUIREMENTS

A. Creating Virtual Lessons

- Grantees must submit lesson guides and the completed video portion of the lessons. Nevada Arts Council can provide grantees with technical assistance and/or editing services as needed
- PreK-12th grade lessons must align with Nevada Academic Content Standards for Fine Arts and have a connection to literacy
- Virtual lessons will be shared by the Nevada Arts Council via online platforms

B. Conducting Lessons/Workshops (in-person or online/virtual)

- Minimum of 12 hours (adjustable if more than 1 teaching artist is participating)
- Roster artists may schedule a variety of lessons/workshops at different sites and submit them under one grant application.
- The residency must be planned collaboratively between the artist and teacher or community representative. A residency may occur over one to three days; or be of longer duration, such as two hours a week for six weeks, etc.
- A teacher or adult representative of the hosting organization must be present at all times during the program.
- The residency must be an active hands-on educational experience in the arts. This grant does not support concerts, assembly programs, or lectures. Supplementary activities such as readings, lectures, demonstrations, or performances may accompany the educational activities but cannot be more than 20% of the residency.



GRANT AMOUNT: Up to \$1,500 for artist fees only (no match required)

- At this time, roster artists may receive up to two ALX grants per fiscal year.
- ALX funds may not be used for private lessons.
- The maximum grant request per application is \$1,500 including those programs/projects that exceed 12 contact hours and/or have multiple teaching artists participating.
- Roster artists may request less funding than the maximum amount, see funding examples:
 - **A.** Creating Virtual Lessons: \$750 for one virtual lesson, \$1,500 for two virtual lessons
 - B. Conducting Lessons/Workshops: \$125/hour up to 12 contact hours

Examples of Funding Requests			
Artists	Hours	Grant Request	
1 roster artist	2 hr workshop	\$250	
3 roster artists	3 hr workshop	\$1,125	
1 roster artist	12 hr workshop	\$1,500	
6 roster artists	2 hr workshop	\$1,500	

APPLICANT ELIGIBILITY

- Applicants must be a current teaching artist or group on the Nevada Arts Council's <u>Artists in</u> <u>Schools + Communities Roster</u>
- Roster artists applying as individuals must be at least 21 years old, must be a Nevada resident, must be a U.S. citizen or have legal permanent resident status, and must not be enrolled as a degree-seeking student
- Groups on the AIS+C Roster may apply as an organization if they have federal tax-exempt status under Section 501(c)(3) of the Internal Revenue Code, have active incorporation status with the Nevada Secretary of State, and have a DUNS number. Otherwise, an individual artist from the group may apply on their behalf.

Non-profit organizations on the AIS+C Roster may apply for either the ALX for Roster Artists OR the ALX for Organizations, not both.

PROJECT REQUIREMENTS

- Project occurs within the fiscal year
- Project must clearly demonstrate artistic excellence and artistic merit which includes the following requirements:
 - o Must be an interactive project
 - o Must have clear objectives and achievable outcomes
 - Lesson(s) must address one of the following areas of focus: Arts Education, Arts Integration, Arts for Social Development
 - Skill level must be appropriate for target audience
 - Must provide a clear schedule including educational contact hours
 - Must demonstrate connection to Nevada Department of Education's Content standards for the Fine Arts (Pre-K 12 only)
 - o Must address Inclusion, Diversity, Equity, and Inclusion



REVIEW PROCESS

Nevada Arts Council staff will review applications for eligibility, completeness, and adherence to the project requirements. Applications that meet all eligibility and project requirements are awarded in the order in which they are received while funds remain available. A record of the review process is maintained for all applications. Grants are contingent on available funding as approved by the Nevada Arts Council Board.

APPLICATION SUPPORT MATERIAL

All materials must be submitted online with the application and required narrative questions.

- A. Creating Virtual Lessons:
 - Lesson guide (using template provided by Nevada Arts Council)
 - Short video introducing yourself and briefly describing your project. Video should be one minute or less.
- **B.** Conducting Lessons/Workshops:
 - Lesson guide (using template provided by Nevada Arts Council)
 - Confirmation letter/email from host

HOW TO APPLY

Please review the <u>FY22 GRANT POLICIES</u> before applying. Then complete application questions and submit all required support material online at: <u>https://nevadaartscouncil.submittable.com/submit</u>