

Guidelines and Application Information

Connecting teaching artists with schools and communities throughout Nevada.

A goal of the Nevada Arts Council is to broaden and diversify participation in the arts in schools, organizations, and communities through the engagement of teaching artists in educational and community cultural residencies and programs. The *Nevada Arts Council Teaching Artist Roster* aims to:

- Build a network of educators, teaching artists and cultural organizations to create diverse, innovative, and quality arts learning opportunities for all ages.
- Provide support for formal and informal arts learning programs/projects by artists and arts organizations to reach new communities and new populations.
- Promote access to learning in and through the arts as part of a well- rounded education for all Nevada's students.
- o Promote lifelong learning in the arts for all Nevadans in all disciplines.

Arts Integration and STEAM

Teaching artists practicing arts integration or who have developed projects/programs addressing STEAM – science, technology, engineering, arts, and math are encouraged to apply to the roster. Arts integration and STEAM support 21st century skills, learning across the curriculum and whole school improvement. Inclusion in the roster will offer teachers a resource to provide innovative solutions for ensuring a well-rounded education for all Nevada's students.

Traditional Arts and Folklife Practices

We encourage traditional artists and practitioners to join the Nevada Arts Council roster to share their traditions both within and outside their cultural group. Nevada is home to many diverse traditions. Some were transported here from other regions or countries and have become interwoven with Nevada's cultural landscape and identity; some flourish on Native American tribal lands; others developed locally with occupational groups. Folklife includes both artistic expressions and traditional knowledge and practices that are passed down from generation to generation, within families and communities, from master to apprentice, grandparent to grandchild, and neighbor to neighbor. Traditions such as foodways, rituals, festivals and celebrations encompass a variety of art forms as well as customs and beliefs that can be shared through inclusion on the Nevada Arts Council roster.

Creative Aging

The Nevada Arts Council is investing in strengthening the cultural development of communities by the inclusion of arts learning for all age groups, including older adults. Participation in the arts creates opportunities for self-expression, communication, and connections, providing a positive effect on the physical and mental health of a community's aging population. Teaching artists interested in the creative aging field should consider becoming an Nevada Arts Council roster artist.

Virtual Learning

The Covid-19 pandemic has resulted in on-line learning for students of all ages throughout the state. As a result, teaching artists should include their experience with distance teaching using digital platforms when applying to the roster. (Distance teaching experience is not a requirement to apply to the roster).

About the Roster

The Nevada Arts Council Teaching Artist Roster is an online resource for schools, organizations and communities seeking to engage teaching artists. Our roster artists go through a rigorous application and selection process, and are reviewed by a panel of artists, educators, presenters, and community members. Roster artists are experienced in collaborating with schools and communities to conduct arts learning and cultural experiences in, through or/about the arts.

The Nevada Arts Council Teaching Artist Roster is divided into two tracks: An Education track and a Community track. Artists may apply in one or both tracks. Eligible disciplines include literature, dance, traditional arts, folklife, music, storytelling, theater, design arts, architecture, visual arts, media/film, and multidisciplinary arts.



Education Track

This track is for artists who conduct arts-based learning experiences in Pre-K – 12 settings.

Artists must demonstrate knowledge and understanding of their discipline, be able to implement standard based curriculum practices, understand and develop assessments and evaluations, understand goals and objectives, and demonstrate successful collaborations with sponsors. Artists in this track typically provide hands—on or virtual programming in Pre-K-12 settings (in school, after school and summer) and provide professional development experiences for teachers. Sample lesson plans must be submitted as part of the application process.



Community Track

This track is for artists who conduct arts-based learning experiences in community settings.

Artists must demonstrate knowledge and understanding of their discipline, have experience in engaging participants of varying ages and experiences, and demonstrate successful collaborations with sponsors. Artists in this track typically provide programs, workshops, and lecture/demonstrations in community settings, both in-person and virtually. A sample program description must be submitted as part of the application process.

Important: Artists may apply in both tracks. Those applying in both tracks must submit a Sample Program Description and a Lesson Plan. Applicants who submit identical information for both tracks will be automatically withdrawn from one of the tracks.

How to Apply

Eligibility

Roster applicants must meet all the following requirements:

- Have U.S. citizenship or legal resident status.
- A fulltime Nevada resident (out of state applications will not be accepted at this time)
- Be a teaching artist A teaching artist is a practicing artist with solid knowledge in one's discipline who engages people in learning experiences in, through or about the arts.
- Be at least 21 years old, and not be a degree-seeking student in the field in which application is made.
- Individual artists
- Arts & cultural groups and/or non-profit arts organizations.

The strongest applications demonstrate deliberate and thoughtful planning that includes sample programming and addresses the various populations that may be served by the residency.

Our staff welcomes your questions. Before starting the application process, we highly recommend all applicants contact: Maryjane Dorofachuk, Arts Learning Specialist, 702.486.3738, mdorofachuk@nevadaculture.org.

On-line Application

The roster application must be completed and submitted via **Submittable**, the Nevada Arts Council on-line grant system. The system will allow you to complete applications online at your own pace. The application process consists of:

- 1. Login Registration.
- 2. An online application with narrative questions.
- 3. Required support material.
- 4. A signature page.

Submittable Getting Started

The application is accessible at https://nevadaartscouncil.submittable.com/submit
See APPLICATION SUBMISSION GUIDE if you are a new applicant to the agency online grant system. https://nvartscouncil.org/wp-content/uploads/SUBMITTABLE-APPLICATION-GUIDE-1.pdf

Online application opens September 5, 2023, 9 a.m. Deadline to submit application is October 20, 2023, 5 p.m.

Required Support Material

Please upload the following support material as part of your roster application.

All Applicants

- 1. Current résumé reflecting your work in your discipline.
- 2. For arts & culture groups/non-profit arts organizations: If applying as a group, submit one lead artist résumé and short biographies of the group members and their functions within the group.
- 3. For arts & culture groups/non-profit arts organizations: Briefly describe your group or organization.
- 4. One letter of recommendation from an individual (not related to you) who can discuss the quality/level of mastery of your work.

- 5. Two letters of recommendation (or evaluations) from individuals who have hired you as a teaching/presenting artist and can critically discuss your abilities as an instructor or your ability to begin working in the schools or community venues. If you work with special populations, are multi-lingual, or have other special educational abilities, the letters should specifically describe those abilities.
- 6. Work samples that demonstrate the artistic accomplishments of the applicant, as appropriate to their discipline(s), as identified below.
- 7. Optional Uploads: teaching samples, handouts, student work, etc.
- 8. Submit a digital photo, of yourself or your group. Photos should be a 6" x 4", 300 dpi (1800 x 1200 pixels).
- 9. Community Track Program Description and/or Education Track Lesson Plan

Upload Descriptions

Community Track

- 1. Sample Program Description: Please provide a description for a program/workshop/demonstration that you have previously conducted or an idea for a new one. It should include:
 - Title of your program
 - Target audience, time frame, materials, space
 - Goals/purpose of your program
 - Information about your discipline and how you will share your discipline.
- 2. Sample Handouts (optional)

Education Track

- 1. Sample Residency: Please provide one lesson plan for residency activities that you have previously conducted or an idea for a new one. Lesson plans should include:
 - Lesson title
 - Grade level, time frame, materials, space
 - Arts Learning Goal The Big Idea
 - Arts Learning Objectives- Brief, clear specific statements of what participants will be able to do at the end of the lesson
 - Activities/Instructional strategies
 - Connection to state standards
 - Assessment How do you know students met the learning goals?
- 2. Sample Handouts (optional)

Work Samples

Please submit quality documentation of your work, produced in the last three years, as identified below. IMPORTANT: Complete pertinent descriptive information about your work including a title and date created when uploading your material.

Audio: MP3, M4A, WAV Images: PDF, JPG

Video: MP4, MOV, WMV

Literary: PDF

- All audio and video samples may not exceed 10 minutes total.
- You may submit a link to video/audio sample or upload a video/audio sample directly. Do not submit links to sites that require downloading (e.g. Dropbox).
- Each distinct item of support material should be a separate file.

Media Arts

• Submit one video file, not to exceed 10 minutes of your recent work. This may be a single 10-minute piece or excerpt, or up to three (3) separate clips or excerpts.

Performing Arts

• Submit one video or audio file, not to exceed 10 minutes of video documentation. This may be a single 10-minute performance/work sample or up to three (3) separate excerpts or clips. If work samples include ensemble performances, be sure to clearly identify the applicant.

Visual Artists, Architects, Design Arts

• Submit up to eight (8) digital images.

Literary Arts

• Submit examples of recent poems, essays, fiction or non-fiction or a combination of works, not to exceed eight (8) pages. These can be complete works or segments of longer works. Include a date on the work(s).

Traditional Arts and Folklife Practices

• The requirements are the same as those for dance, music, and/or visual art, as appropriate.

Multi-disciplinary Arts

Submit two samples of work - as described above - that demonstrates your disciplines (i.e. digital photos, video).

Optional for All Artists

- Submit a video of yourself teaching (10 min max).
- Submit up to 5 samples of your students' work from previous residencies, workshops, or demonstrations, and/or sample handouts, worksheets, etc.

If you have questions concerning your application or support material, please contact:

Maryjane Dorofachuk, Arts Learning Specialist, 702.486.3738 or mdorofachuk@nevadaculture.org. Incomplete applications cannot be reviewed.

How Roster Applications Are Reviewed

The Nevada Arts Council uses an open panel review process to provide an impartial environment in which applications are evaluated. In general, a combination of out-of-state and in-state artists, arts administrators and educators serve on the roster panel to review and score applications.

All applications for the *Nevada Arts Council Teaching Artist Roster* are reviewed by Nevada Arts Council staff for eligibility and completeness and then scheduled for panel review. Applicants will be notified of the review date, which is open to the public.

The roster panel will review applications using the following criteria:

All Applicants:

- Demonstrated artistic training or expertise.
- Demonstrated knowledge and understanding of their artistic discipline.
- Demonstrated knowledge of program management, content, and delivery.
- Clear understanding of working with participants in school or community settings.

Education Applicants

- Demonstrated ability to apply state fine arts standards to program.
- Ability to articulate clear goals and objectives.
- Ability to develop a complete and comprehensive lesson plan.
- Experience and skills working as a teaching artist with students in PreK-12 school settings.

Attendance at Review Panels

The Nevada Arts Council strongly encourages applicants to observe panel meetings via the internet (if available) to experience the review process. Applicants are not allotted time to address the panel, nor are applicants required to attend the panel review.

If You Are Accepted For The Roster

Applicants will be notified in writing of the panel's decision within three weeks of the panel review. Placement on the roster is not a guarantee of employment.

We strongly encourage roster artists to market themselves to existing and potential sponsors throughout Nevada. Marketing material should include a link to the artist's roster profile page.

The Nevada Arts Council may remove an artist from the Roster at any time for behavior that could be detrimental or offensive to students, teachers, the community, and/or the arts council. This includes but is not limited to unlawful activities, unprofessional conduct, inappropriate behavior or language, violation of rules in a school /community setting, lack of responsible follow-through, or violation of contracts. Roster artists will be removed from the Roster if they fail to fulfill grant requirements, or if they fail to respond to arts council staff requests for information in a timely or accurate manner.

Current NAC Roster Artists

Current Nevada Arts Council Teaching Artists Roster artists do not have to re-apply for inclusion on the roster. Please contact Maryjane Dorofachuk, mdorofachuk@nevadaculture.org, with any changes to your profile including changes to your contact information.