

FY25 Folklife Community Grant



Supporting the Work of Folk Artists in Nevada Communities

Application Questions and Support Material

The questions below are for informational purposes only. All applications must be submitted online. For additional support, including a guide to submitting applications online, please visit the [Resources for Grant Applicants](#) webpage on the [Nevada Arts Council](#) website.

How to Apply

1. Review the FY25 [Folklife Community Grant Guidelines](#) and [FY25 Grant Policies](#)
2. Complete the application online using the Nevada Arts Council application portal, [Submittable](#)

Applicant Information

1. Applicant Legal Name (middle name may be omitted)
2. Applicant Physical Address
3. Is your mailing address different from your physical address?
 - a. Applicant Alternate Address
4. Contact Information
 - a. Primary Contact Name
 - b. Primary Contact Title
 - c. Primary Contact Phone Number
5. Is the Authorizing Official for the organization different from Primary Contact listed above?
 - a. Authorizing Official Name
 - b. Authorizing Official Title
 - c. Authorizing Official Phone Number
 - d. Authorizing Official Email Address
6. Is there an additional contact you would like to provide?
 - a. Additional Contact Legal Name
 - b. Additional Contact Title
 - c. Additional Contact Phone Number
 - d. Additional Contact Email Address
7. Project Activity Type
8. Applicant Institution
9. Applicant Discipline
 - a. Applicant Sub-Discipline: Visual Arts
10. Project Discipline
 - a. Project Sub-Discipline

Eligibility

1. Applicant Organization FEIN (Federal Employer Identification Number) or TIN (Tax Identification Number)
2. Applicant Organization Unique Entity Identifier (UEI) Number from SAM.gov

FY25 Folklife Community Grant

Supporting the Work of Folk Artists in Nevada Communities

3. Upload: IRS 501(c)(3) Letter
4. What is your Organization's annual budget from your most recently completed fiscal year
 - The annual budget of the applying organization must be \$30,000 or less to apply for this grant.
 - Verification may be requested.

Proposed Project Details

Review Criteria

Project must demonstrate artistic excellence and artistic merit which includes the following:

- Includes folk artists and/or culture bearers
 - Has a main focus on the transmission or presentation of folk arts or traditions that are practiced, valued, and shared within culturally specific communities in Nevada
 - Includes clear objectives and achievable outcomes
 - Demonstrates an authentic and collaborative commitment to [inclusion, diversity, equity, and accessibility](#)
1. Project title & one-sentence description (In this format: Project title. One sentence description.)
 2. Provide a detailed description of your proposed project. (up to 400 words) Identify the following about the proposed project:
 - The specific folk and/or traditional arts
 - The specific cultural community and its local demographics
 3. What type of project is your organization proposing and planning to present?
 - A Festival
 - A Cultural Event
 - A Concert (or concert series)
 - A Gathering that bring traditional artists, cultural specialists, and communities together
 - Other
 4. What is the artistic discipline of the project? (you may select one or both)
 - Material Culture: includes traditional hand-crafted objects, decorative arts, ceremonial costume
 - Oral Traditions/Performing Arts: includes music, dance, ritual/celebration, and verbal art
 5. What are your anticipated goals, objectives, and outcomes for the project? How will you evaluate success and measure progress towards those goals, objectives, and

FY25 Folklife Community Grant

Supporting the Work of Folk Artists in Nevada Communities



outcomes?

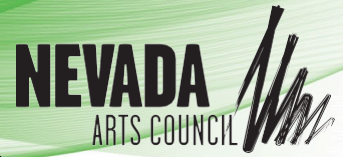
- **Goals:** Big picture visions, non-measurable
 - **Objectives:** Measurable, narrower in scope, concrete activities or tasks; A specific result your organization plans to achieve within a specified time frame
 - **Outcomes:** The expected result of your project
 - **Evaluation:** If you are using a method of formal evaluation, you can upload a sample evaluation form in the Additional Support Material section
6. List and briefly describe all presenting folk artists and culture bearers (master/individual artists or groups). Include (for each):
 - Who they are (Individual or Group name)?
 - Are they a folk artist, culture bearer, or both?
 - What folk art or traditional practices do they represent?
 - Are they a master at their craft?
 - What are the reasons for selecting the artist, or group, to present or participate?
 - What are you paying the artist, or group, for their presentation or participation?
 7. Upload a Confirmation Letter/Email from each participating folk artist and/or culture bearer
 8. Upload a resume or biography for each folk artist and culture bearer identified in the previous questions (up to 10)
 9. Please include a full, detailed timeline with specific proposed dates and locations for all project-related activities (up to 350 words)
 10. What is the approximate start date of your project?
 11. What is the approximate end date of your project?
 12. Upload: Artistic Quality Work Samples (Oral Traditions/Performing Arts and/or Material Culture) - Up to 4 audio or video files. Audio/video samples may not exceed 10 minutes total running time.
 13. In addition to the folk artists and culture bearers listed as participants in the proposed project, who will you invite to be involved in this project and what will they contribute, or gain, with their involvement?
 14. How will you market or publicize this project to culturally specific communities and/or the general public (if appropriate)?
 15. Upload: 2 Letters of Community Support (see below for more details)

Budget

1. Grant Request: Enter the dollar amount you are requesting (up to \$3,000)
2. What will you use the grant funds for? (select one or more)
 - a. Artist Fees
 - b. Materials/Supplies
 - c. Transportation
 - d. Travel

FY25 Folklife Community Grant

Supporting the Work of Folk Artists in Nevada Communities



- e. Space Rental
- f. Other Relevant Project Expenses
3. What are all the financial elements (expenses, income, in-kind contributions) of the proposed project? **Please see Appendix A (Page 5) for Budget Details and Table sample**
4. Provide additional information to clarify elements of your project budget, such as the materials, supplies, and transportation expenses that you expect to incur to complete this project (or enter N/A if there are no relevant details to share)
5. I understand that, if awarded this grant, documentation of the use of grant funds must be provided in the Final Report and should closely align with the proposed expenses above

Optional

Upload: Additional Support Material (up to 5).

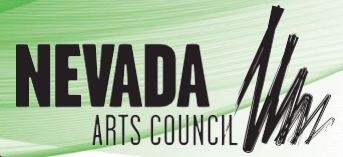
Acceptable file types: .doc, .pdf, .jpg, .jpeg, .mp3, .wav, .mov, .mp4.

Up to 5 additional items of your choice that support your project such as:

- Marketing and Publicity Samples (i.e. advertisements, posters, programs, fliers)
- Evaluation forms for participants, public evaluation of programming, and/or results of such evaluations
- Contracts that specify cost, project dates, and services to be provided (facility, marketing, tech crew, etc.)
- Letters of agreement/contracts with participating artists, companies, or organizations
- Printed material that documents the administrative and/or artistic quality of your organization's programs or services
- Sample publications from literary organizations/small presses
- List of films to be screened at a proposed film festival
- **DO NOT upload additional Artistic Work Samples in this section**
- **Do not include any website/social media or other links**

FY25 Folklife Community Grant

Supporting the Work of Folk Artists in Nevada Communities



Budget Appendix A: Full Project Budget

FULL/OVERALL BUDGET	
EXPENSES - DESCRIPTION	EXPENSE AMOUNTS
ARTIST FEES	
MATERIALS AND SUPPLIES	
TRANSPORTATION	
TRAVEL	
SPACE RENTAL	
ADD ANY ADDITIONAL EXPENSES BELOW	
TOTAL EXPENSES	\$0.00
INCOME - DESCRIPTION	INCOME AMOUNTS
NEVADA ARTS COUNCIL GRANT AMOUNT	
APPLICANT FUNDS	
ADD ANY ADDITIONAL INCOME BELOW	
TOTAL INCOME	\$0.00
IN-KIND - DONATIONS/GOOD/SERVICES	IN-KIND VALUES
VOLUNTEER HOURS	
DONATED SERVICES	
DONATED MATERIALS AND SUPPLIES	
ADD ANY ADDITIONAL IN-KIND BELOW	
TOTAL IN-KIND	\$0.00