



**TRAVELING EXHIBITION PROGRAM
EXHIBIT SPONSOR'S FINAL REPORT**

Please fill out the following information on ALL.

Organization Name _____

Mailing Address _____

City/State/Zip _____

Phone _____ Fax _____

E-mail Address _____ Congressional District Number _____

Counties served:

(Please check the counties where your audience came from and where the exhibition occurred.)

- | | | | | |
|---|---|---|--|--|
| <input type="checkbox"/> Carson City County | <input type="checkbox"/> Elko County | <input type="checkbox"/> Lander County | <input type="checkbox"/> Nye County | <input type="checkbox"/> White Pine County |
| <input type="checkbox"/> Churchill County | <input type="checkbox"/> Esmeralda County | <input type="checkbox"/> Lincoln County | <input type="checkbox"/> Pershing County | |
| <input type="checkbox"/> Clark County | <input type="checkbox"/> Eureka County | <input type="checkbox"/> Lyon County | <input type="checkbox"/> Storey County | |
| <input type="checkbox"/> Douglas County | <input type="checkbox"/> Humboldt County | <input type="checkbox"/> Mineral County | <input type="checkbox"/> Washoe County | |

Exhibit Title: _____

Exhibition & Community Outreach Programs:

Each NTI Exhibit Sponsor is required to provide a public outreach program(s), which can include an opening reception, exhibit tours for elementary school groups, scout troops or service groups, etc. Please answer the following about those activities:

Types of Activities	Date (S)	Attendance Adults:	Attendance Children: (K-12)	Number of artists who worked on outreach program	Number of volunteers who worked on outreach program	Number of sponsor personnel who worked on outreach program
Exhibition						
Opening Reception						
	Totals					

WHY DOES NAC NEED THIS INFORMATION? The information below is require for the agency's federal and state reporting.

Total number of individuals served: _____

(Include number of all individuals directly involved in the exhibit: as artists, volunteers, personnel, students, and viewers from start to end, total numbers listed above.)

Ethnic distribution of individuals served: sponsors will need to guesstimate the information below.

_____ % American Indian • _____ % Asian • _____ % Black • _____ %Hispanic • _____ % Native Hawaiian • _____ %White

Evaluation

How did you publicize the exhibition and community outreach event(s)? Check all that apply:

- Organization's Website
 Calling Community Members
 Flyer
 Newspaper
 Press Release
 Invitations
 Radio/TV
 E-mail Blasts

Other: _____

How did the exhibit support materials (press release, introduction panel, wall tags, gallery notes, etc.) meet your needs and your visitors' needs?

In what way can the Nevada Arts Council improve our service to you?

Please tell us what you liked and disliked about the NTI-Traveling Exhibition Program. What additional information/materials might have been helpful? Suggestions are welcome!

Would you apply for another traveling exhibit through the Nevada Arts Council? Yes No

Please share any stories or quotes from those involved in your activities (i.e. artists, students, volunteers, audience members) that can articulate the value of hosting traveling exhibitions. We may use your human-interest stories or anecdotes in the agency's eBLASTS or on our website. Feel free to use the back of the last page or attach additional sheets for the requested quotes.

In order to help assess the different aspects of the Traveling Exhibition Program, we ask that you check a value for the following categories. The scale ranges from 1–5 points, with a score of 5 being the highest:

- | | LOW | | | | | HIGH | | | | |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| • Help from the NTI Associate with coordination of the exhibition | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 |
| • Support from NTI Installer with the exhibit's installation & de-installation | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 |
| • Value of this program for community participants | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 |
| • Benefit of having exhibits available for a low rental fee | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 |
| • Desire to continue hosting the Nevada Arts Council's Traveling Exhibitions | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 |
| • Degree of satisfaction with the results | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 |
| • Benefit of the Gallery Notes | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 |
| • Value of the Publicity Packet | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 | <input type="checkbox"/> 4 | <input type="checkbox"/> 5 |

Please Sign and Date the Final Report

I certify that to the best of my knowledge, this report is correct and complete and that all activities and expenditures are for the purposes set forth in the Traveling Exhibition application.

Name of Exhibit Sponsor _____
(please print)

Title _____

Organization _____

Signature _____

Date _____

Make one copy of the Final Report for your organization file, return original, no later than 45 days after the completion send to:

Nevada Arts Council
Traveling Exhibition Program
716 North Carson Street, Suite A
Carson City, Nevada 89701

List for materials to be included with the Final Report:

Completed Final Report

Exhibition Publicity including:

- 2 copies of all exhibition press coverage. Please include the publication's name and date.
- Samples of your institution's final printed materials such as announcements and invitations, programs, or publications.

2–3 copies of the following would be appreciated, if possible.

- Documentation (photographs or digital images of the installation, events, programs, and visitors) of your exhibition. Please provide as many "action shots" as possible including images of school groups, etc.
- Please make sure that the Nevada Arts Council has the right to reproduce the images you send us as we often use them in reports and publications. Any digital files may be e-mailed to sreid@nevadaculture.org.

The sponsor's failure to provide the materials listed above may jeopardize future Nevada Arts Council support.